Hunter Black

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July 29, 2016

Dear OU IT:

I am writing in regards to the email I received about job listing number 162015, OU IT Community Experience Specialist for the Fall Semester. I am extremely interested in acquiring a position on the OU IT team. I believe that I would be an excellent fit for this position due to my 3 ½ years customer experience working as a cashier.

In addition to my experience in customer service, I have an extensive knowledge of both computer hardware and software, and am currently enrolled and on route to obtaining a degree in computer science. I have obtained varying levels of programming skills in Java as well as HTML, and am well learned in both Windows and Apple products. I also have a working knowledge of desktop pc hardware after building my own personal desktop this past year.

After watching the attached video sent with the email regarding the position, my desire to work with the team at OU IT grew even more. I have always had a passion for technology, and to be able to utilize that passion with other people who share my interests is something that interests me greatly.

Attached is my resume, which I hope can further explain my appropriate skills for this position. I look forward to hearing a response. You can contact me at [huntergblack@gmail.com](mailto:huntergblack@gmail.com) or by phone at (817-504-8660). Thank you for your consideration.

Sincerely,

Hunter Black